## **CONFIDENTIALITY AGREEMENT**

This agreement is by and between the "CLIENT" named herein below, and 1099Express.com, Inc. and it's Secure Service Bureau herein called the "SSB".

**Definitions:** 

<u>DATA</u>: The information needed for Tin/Name matching is TaxID number, name, account, and optionally account information. The information 1099 and W-2, 1042-S e-Filing is similar and includes money amounts paid, withheld, reported, addresses and FATCA information. For Forms 1094 and 1095 the data includes personal Social Security Numbers, Names, addresses, birth dates and other health insurance coverage information, contained on Forms 1094 and 1095.

Secure Service Bureau: A group of 1099Express.com, Inc. employees who perform e-Filing and Tin-Name matching services for clients, and a METHOD of securely transferring DATA between CLIENT and the SSB, using secure encrypted HTTPS internet protocol, secure folders, and other methods to keep the data secure.

## Covenants:

R. C. Miner, Jr. Pres/CEO

As a condition of the CLIENT furnishing data to the SSB, SSB agrees to treat all CLIENT DATA as strictly confidential, and agrees that the data will not be disclosed to anyone except the CLIENT, and the SSB employee who will process the data. It is understood that such data is NOT public information, and may never be treated as such.

The SSB may use the DATA solely for the purposes of Tin/Name matching and/or e-Filing for the CLIENT and for the CLIENT's benefit. The data may never be used for any other purpose whatsoever. The data may never be sold, used, manipulated or used in any other manner. The SSB will to the best of it's ability keep the DATA secure and private at all times.

The parties hereto will never use unsecure e-Mail to transfer the DATA, unless CLIENT uses an encrypted and/or password protected method. Such method must be approved and directed by the CLIENT.

Both CLIENT and SSB agree to use all reasonable means to protect the data. Both parties agree that the SSB and its protocol constitutes reasonable and satisfactory standard of protection.

Date:	CLIENT:	 	
SSB: 1099Express.com, Inc.			
SSB. 1049Express.com, mc.			
By			